



ST. XAVIER'S INSTITUTE OF EDUCATION

Organizes

"Office Administration Training"

For the Administrative and Support Staff through Virtual
Mode on

10th May, 2021

From 3.00 p.m. to 4.30 p.m.



Resource Person : Mr. Achyut B. Joshi
Registrar, St. Xavier's College (Autonomous)
Former Staff of Bombay Teacher's Training College,
Colaba Mumbai.

Manager
Fr. Blaise D'Souza S.J.

Principal
Dr. Sosamma Samuel

Coordinator
Ms. Violet Carvalho