

St. Xavier's Institute of Education
SWACHHTA ACTION PLAN (SAP)
Mahatma Gandhi National Council of Rural Education
Ministry of Human Resource Development
Government of India

Dear Staff Members,

SAP meeting is scheduled on Thursday, 31st December, 2020 at 10:10 a.m. to 11:00 a.m. There are five areas and per area staff coordinators are appointed. Since all the groups are expected to prepare an action plan and relevant activities on 1st and 2ⁿ January, 2021 I wish to request all the staff members to kindly orient your respective teams about the area and discuss with them various actions that students can plan. Also be aware about the lockdown period and its limitations while planning the activities.

Each group is requested to do the following:

- Prepare a rough draft of the Policy in the respective area
- Appoint one Monitor and brief him or her about the responsibilities like to write the minutes/ prepare report etc.

Some of the suggested activities are:

- Script of Street Play on the issues related to the area
- Preparing Poster about creating awareness
- Prepare a Slogan
- Any other to create awareness about respective areas.

Kindly note the written report with the proofs/images of the work done / activity conducted should be uploaded on LMS Classroom on 2nd January, 2020 by 1:00 p.m.

Dr. Sosamma Samuel
Principal