



# St. Xavier's Institute of Education

Affiliated to the University of Mumbai - N.C.T.E. Recognised

40-A, New Marine Lines, Opp. State Bank, Churchgate Branch, Mumbai - 400 020.

Tel. : 2201 4666 Fax : 2209 4178

NAAC Reaccredited 'A' (2016)

Date: 06<sup>th</sup> February 2020

The Principal,

\_\_\_\_\_  
\_\_\_\_\_

## SUB: Campus Recruitment at SXIE- 02<sup>nd</sup> March 2020

Dear Sir / Madam,

Our experience of conducting the campus interviews over the last few years has been very enriching and rewarding in placing the students in various esteemed institution.

As you are aware the campus recruitment 2018-19 has been applauded. Last year we had over 35 schools including CBSE, ICSE, SSC and IB boards participating in the campus recruitment event. We hope you will avail of our recruitment services.

This year too, we are conducting campus interviews for our teacher trainees.

**Day & Date: Monday, 02<sup>nd</sup> March 2020**

**Place: St Xavier's Institute of Education, Multipurpose Hall, 3<sup>rd</sup> Floor.**

**Time: 09:30 a.m. to 4:00 p.m.**

We believe that this will enable you to personally interview and recruit teachers of your choice and help expose our students to job opportunities in the field of teaching.

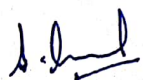
If you have vacancies in your school and are interested, we request you to send us, in the attached form, details of the teachers you require by 27<sup>th</sup> February 2020, for the coming academic year 2020-21. We will make this available to our students, so that they can come prepared for the interviews with their applications and curriculum vitae. To enable us to plan and organize these interviews, we will appreciate if the required details are sent to us at the earliest.


We have found that pre-interview presentations have greatly helped the schools to orient our students about institutions and their work ethos. This year we are planning to organize a 15 min Pre-interview Presentation by schools from 20<sup>th</sup> February 2020, the timings are 3:45 p.m. and 4:00 p.m. If you are interested to register for pre-interview presentations, kindly book your slot with us latest by 13<sup>th</sup> February 2020 to avoid disappointment as there are limited slots.

Registration Charges are: Pre-Interview Presentation: Rs 500/-


Interview Day Reservation: Rs 1000/-

For enquiry call or email the staff in charge. We look forward to seeing you at SXIE.

  
Dr. Sosamma Samuel  
Principal

  
Dr. Bijoy K Thomas & Ms. Priti Sivaramakrishnan  
Faculty Coordinators

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**ST. XAVIER'S INSTITUTE OF EDUCATION**  
**PERFORMA FOR PLACEMENT SERVICE 2020**

Name of School / Jr College \_\_\_\_\_

Type of Institution: Aided / Unaided

Board: SSC/ ICSE/ CBSE/ IB

Address: \_\_\_\_\_

Telephone: Office \_\_\_\_\_ Mobile \_\_\_\_\_ Fax \_\_\_\_\_

Email: \_\_\_\_\_

Website address: \_\_\_\_\_

Stream	Subjects to be Taught	For which Classes	No. of Teachers Required	Desired Qualifications	Nature of Vacancy Temporary/Clear Part time/ Full time
Arts (English/ Social Studies)					
Science/Maths (Phy/Chem/ Bio/ Maths)					
Commerce Eco					

Name of the Principal: \_\_\_\_\_ Name of Contact Person: \_\_\_\_\_

Whether interested in Pre campus presentation: Yes/No

Documents required at the time of the interview

Highlights of your school

\_\_\_\_\_

\_\_\_\_\_

Signature of Principal Seal/Stamp of School: \_\_\_\_\_ Date : \_\_\_\_\_