



# St. Xavier's Institute of Education

## (Autonomous)

**Affiliated to the University of Mumbai - N.C.T.E. Recognised**  
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NAAC Reaccredited 'A'

### Notice for F.Y Semester II Internship 2023-24

**Date: 23<sup>rd</sup> June 2023**

**Dear F.Y B.Ed. Students,**

**Please refer to the details of Semester II Internship 2023-24**

#### **A. General Information**

1. Internship - 4 weeks (20 days) Observation -5 lessons and 7 lessons for practice
2. Date of Commencement of Internship : 17<sup>th</sup> July 2023
3. School Grouping based on the Learner Profile Data and Subject – 28<sup>th</sup> June 2023
4. Individual Coaching List -
5. School Visit – 30<sup>th</sup> June 2023 for permission, collecting units and timetable.
6. School Visit Details
  - a) Dr. Vini Sebastian – SXBA and Bengallee Girls' High School
  - b) Ms. Kalpana Chavan - Holy Name
  - c) Dr. Elvina Pereira - Mary Immaculate Girls' High School and St. Francis School
  - d) Dr. Bijoy K Thomas - St. Paul's High School, St. Michael High School, Mahim West
  - e) Ms. Nishi Kumar - St. Teresa's High School, St. Anne's Girls High School,
  - f) Ms. Priti S - Holy Cross High School & Antonio De souza High School
  - g) Dr. Shadab P - Antonio Da Silva

#### **B. Internship Pre Orientation Program Details**

7. Objectives and Specification – Dr. Vini Sebastian – Date: 24 June 2023
8. Skill of Questioning – Ms. Kalpana Chavan - Date: 26 June 2023
9. Skill of Set Induction – Dr. Shadab Paloji - Date: 26 June 2023
10. Skill of Explanation – Ms. Nishi Kumar - Date: 26 June 2023
11. Skill of Illustration – Ms. Priti S - Date: 27 June 2023
12. Lesson Planning – Dr. Geeta Shetty - Date: 29<sup>th</sup> June 2023
13. Timetable preparation - 29<sup>th</sup> June 2023
14. Lesson Planning Pedagogy - Date: 3<sup>rd</sup> July 2023
15. Orientation of Handbook and NEP 2020 and National Curricular Framework – Dr. Bijoy K Thomas and Ms. Priti S – Date 1<sup>st</sup> July 2023.
16. Demo Lessons – 6 Lessons – Pedagogy Faculty Members Tentative dates: 4<sup>th</sup> and 5<sup>th</sup> July 2023

Demonstration Lesson	Feedback	Date	School Students
Science – Dr. Bijoy K Thomas	Dr. Vini Sebastian	4 <sup>th</sup> July 2023	St.Xavier's Boys' Academy
Mathematics – Dr. Vini Sebastian	Dr. Bijoy K Thomas	5 <sup>th</sup> July 2023	St.Xavier's Boys' Academy
History –Ms. Kalpana Chavan	Dr. Elvina Pereira	5 <sup>th</sup> July 2023	St.Xavier's Boys' Academy
Geography - Ms. Nishi Kumar	Ms. Priti S	4 <sup>th</sup> July 2023	St.Xavier's Boys' Academy
Economics - Ms. Priti S	MS. Nishi Kumar	4 <sup>th</sup> July 2023	St.Xavier's Boys' Academy
English - Dr. Shadab Paloji	Dr. Geeta Shetty	5 <sup>th</sup> July 2023	St.Xavier's Boys' Academy



17. Code of Conduct - Dr. Bijoy K Thomas and Ms.Priti S - Date: 10th July 2023
18. Feedback of Lessons - Dr. Vini Sebastian – Date: 11th July 2023
19. Internship Orientation - Date: 15th July 2023
20. Lesson plan coaching (Individual Guidance for preparing Lesson Plans) - 6<sup>th</sup> July 2023 onwards
21. Pre Internship Orientation Feedback process – 15<sup>th</sup> July 2023

#### C. Schools selected for Semester II Internship 2023-24

1. Holy Name High School - Dr. Antonio Da Silva High School and Jr. College of Commerce
2. St. Teresa's High School - St Francis D assisi High School
3. Holy Cross High School - Antonio De souza High School
4. St. Xavier's Boys' Academy – Bai B.S Bengallee Girls' High School
5. Mary Immaculate Girls' High School - St. Michael High School, Mahim West
6. St. Paul's High School – St. Anne's Girls High School

#### D. School Group Faculty In-Charge

1. Holy Name High School - Dr. Antonio Da Silva High School and Jr. College of Commerce - Dr. Shadab Paloji
2. St. Teresa's High School - St Francis D assisi High School - Ms. Nishi Kumar
3. Holy Cross High School - Antonio De souza High School – Ms. Priti S
4. St. Xavier's Boys' Academy – Bai B.S Bengallee Girls' High School – Ms.Kalpna Chavan
5. Mary Immaculate Girls' High School - St. Michael High School, Mahim West - Dr. Elvina Pereira
6. St. Paul's High School – St. Anne's Girls High School – Dr.Bijoy K Thomas


#### E. Communication

Students are expected to update internship-related information from the Learning Management System and College Notice Board.

#### G. Documents

All the students are hereby informed to refer to the following documents for the internship program

1. Internship Policy – B.Ed. Academic Handbook [www.sxie.info](http://www.sxie.info)
2. Internship Handbook – Library and Learning Management System
3. National Education Policy 2020:  
[https://www.education.gov.in/sites/upload\\_files/mhrd/files/NEP\\_Final\\_English\\_0.pdf](https://www.education.gov.in/sites/upload_files/mhrd/files/NEP_Final_English_0.pdf)
4. National Curriculum Framework for School Education 2023:  
<https://dsel.education.gov.in/sites/default/files/NCF2023.pdf>

  
Prof. Vini Sebastian  
Principal In Charge

   
Dr.Bijoy K Thomas & Ms.Priti S  
Faculty Coordinators

