



St. Xavier's Institute of Education (Autonomous)

Affiliated to the University of Mumbai -N.C.T.E. Recognised
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NAAC Reaccredited 'A' (2016)

Minutes of the meeting with School Principals/ Coordinators

Venue: Online ZOOM meeting
Date:30th June, 2022 Thursday
Time: 11.30 a.m. to 12.30 p.m.

The following Members were present for the meeting.

S.N.	REPRESENTATIVES
1.	Dr. Geeta Shetty - Chairperson for the meeting
2.	Ms. Savvy Morgan - Michael's High School
3.	Ms. Rosy - St. Paul's High School
4.	Mr. Rajesh - St. Ignatius High School
5.	Ms. Susan Gomes - Dr. Antonio DaSilva
6.	Dr. Vini Sebastian – Faculty SXIE
7.	Dr. Elvina Pereira – Faculty SXIE
8.	Dr. Shadab Paloji – Faculty SXIE
9.	Ms. Kalpana Chavan – Faculty SXIE
10.	Dr. Bijoy Thomas – Faculty SXIE
11.	Ms. Priti Sivaramakrishnan – Faculty SXIE

Agenda for the Online ZOOM meeting.

Participants: School Principal & Supervisor/ Coordinator for Internship/ Any other concerned staff

1. Briefing of Internship Program for Semester II & school expectation
2. Inviting suggestions for curriculum reforms concerning internship
3. Incorporation of National Education Policy- 2020 in the internship program
4. AOB with permission of the Chair

Dr. Geeta Shetty, I/C Principal, and Chairperson, welcomed the school representatives of those who were present for the meeting. She spoke about the importance of meeting the school representatives for the discussion of the Internship program as the schools are the external

stakeholders of the institution and the employment industry for our students. She also mentioned the objective of the meeting.

Further, the discussion was taken up by the Internship coordinators as per the agenda of the meeting.

1. Briefing of Internship Program for Semester II & school expectation -

Dr. Shadab Paloji briefed the members regarding the Internship Program and the perspective of NAAC. The following points were brought to notice -

2. Inviting suggestions for curriculum reforms concerning internship

- Ms. Priti Sivaramakrishnan invited suggestions on any reform or suggestions in the Internship activities that students do in schools.
- Ms Rosy suggested that the B.Ed. students could use proxy periods to conduct group activities that could be beneficial for the school students. Some of the examples provided were on language skills (reading, speaking, writing, vocabulary, pronunciation, etc.). Pre-data could be collected to prepare for the same.
- Ms. Susana Gomes and Mr. Rajesh suggested that there could be a bridge course for a recap of the previous year's content for the school children during the proxy periods. These may include – Maths skills, other content skills, small videos on the related lessons, etc.
- Dr. Geeta Shetty proposed to give some certification or letter to the students so that they get some credit for the same.
- Ms. Susana also suggested remedial teaching of school students and collaboration with the shadow teacher or subject teacher for the purpose.
- Ms. Rosy suggested maintaining individual records for each trainee teacher.
- Ms. Teresa appreciated the effort taken by the institution to conduct a meeting to know the schools' views as it was also a stakeholder for B.Ed. Colleges.

3. Incorporation of National Education Policy- 2020 in the internship program

The response was not quite approved and all the members felt it was too early to think about it so a different session could be held to discuss NEP 2020 once the process of implementation is finalized.

4. AOB with permission of the Chair

Decisions taken :

- To use proxy periods in school to conduct group activities that could be beneficial for the school students. For example, activities on language skills (reading, speaking, writing, vocabulary, pronunciation)
- Bridge course for a recap of the previous year's content for the school children during the proxy periods. These may include – Maths skills, other content skills, small videos on the related lessons

The vote of thanks was given by Ms. Priti Sivaramakrishnan.



Dr. Geeta Shetty
I/C Principal



Dr. Shadab Paloji, Ms. Priti Sivaramakrishnan
Internship Coordinators

