**RECOGNISED SAP (SWACHHTA ACTION PLAN) INSTITUTION**

**Ministry of Human Resource Development**

**Government of India Date: 25/07/2020**

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|  | Name of Institution | **St. Xavier’s Institute of Education** |
|  | Address of the Institution | **40-A, New Marine Lines, Opposite SBI Churchgate Branch, Mumbai 400020** |
|  | Name of Principal/HoI (Chairman SAP Club) | **Dr. Sosamma Samuel** |
|  | Contact Number (WhatsApp Number) |  |
|  | E Mail ID |  |

**Proposed Swachhta Action Plan Activities Post COVID 19**

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| **#** | **SAP AREA** | **PROPOSED ACTIVITIES FOR THE TEAM** | | **FACULTY COMMITTEE MEMBER NAME, CONTACT NUMBER, EMAIL** | |
|  | **SANITATION AND HYGIENE** | * Post COVID19 Sanitation Measures and Drill * Clean and functional toilets (365x24) * Safe drinking water (365 x24) * Clean surroundings * Clean buildings/rooms * Planting local, resilient trees that ensure water table is not eroded | | **Dr. Shadab Paloji** | |
|  | **WASTE MANAGEMENT** | * Campus/ Dept. wise waste audit * Campus/ Dept. waste segregation * Reduction in waste, month-on-month * Recycling waste (paper, organic waste form canteens and kitchens) * Set up compost pit for recycling waste * Ensure zero littering * Ban plastic use in the campus * Banflexi banners (Only cloth banners to be used) * Paperless work – use of email, WhatsApp for communication | | **Dr. Elvina Pereira** | |
|  | **WATER MANAGEMENT** | * Audit of water sources in the campus * Audit of monthly water use in the campus * Audit of drinking water on campus (bottled water) * Constructing/Increasing no. of Rain Water Harvesting pits in the campus * Fixing leaky taps * Recycling water (grey, brown and black) * Activities for recharging dry Bore wells * Constructing check dams (if needed/feasible) | | **Dr. Geeta Shetty** | |
|  | **ENERGY MANAGEMENT** | * Audit of energy efficient heating, cooling, lighting and water systems in the campus * Audit of building wise monthly use of electricity * Incentivize reduced electricity usage by Depts/buildings * Create short-term and long-term plan for the use of solar energy on the campus * Constructing check dams (if needed/feasible) * Cycles on the campus (reducing carbon footprints) * Reducing carbon footprints via intelligent Purchase SoPs | | **Dr. Vini Sebastian** | |
|  | **GREENERY** | * Setting up a Nursey * Setting up a seed bank * Setting up a compost pit * Researching trees that take up minimal water and are good for the ecosystem (local, resilient species)and planting them during monsoon and taking care of them (Vanamahotsav) * Landscaping in the campus * New buildings on the campus will follow green building norms * Use of organic manure for the plants | | **Ms. Kalpana Chavan** | |
| We will observe two of the following Environment Related Days to inculcate and internalize in our faculty, students and community, the practices of Swachhta and Reduction, Reuse and Recycling of Resources (**tick any two**) | | | | | |
| **#** | **Day** | | **Date** | |  |
|  | World Wetlands Day | | Feb 2 | |  |
|  | World Water Day | | Mar 22 | |  |
|  | Earth Day | | April 22 | |  |
|  | World Environment Day | | June 5 | |  |
|  | No Plastic Day | | July 3 | |  |
|  | World Population Day | | July 11 | |  |
|  | World Habitat Day | | 1st Monday of October | |  |
|  | World Toilet Day | | Nov 19 | |  |
|  | National Pollution Control Day | | Dec 2 | |  |
|  | World Soil Day | | Dec 5 | |  |

Date: Signature of Head of the Institution &

Chairman of SAP Institution with seal