

RECOGNISED SAP (SWACHHTA ACTION PLAN) INSTITUTION**Ministry of Human Resource Development****Government of India****Date: 25/07/2020**

1.	Name of Institution	St. Xavier's Institute of Education
2.	Address of the Institution	40-A, New Marine Lines, Opposite SBI Churchgate Branch, Mumbai 400020
3.	Name of Principal/HoI (Chairman SAP Club)	Dr. Sosamma Samuel
4.	Contact Number (WhatsApp Number)	+91 99875 90012
5.	E Mail ID	sosasam@aol.in

Proposed Swachhta Action Plan Activities Post COVID 19

#	SAP AREA	PROPOSED ACTIVITIES FOR THE TEAM	FACULTY COMMITTEE MEMBER NAME, CONTACT NUMBER, EMAIL
1.	SANITATION AND HYGIENE	<ul style="list-style-type: none"> • Post COVID19 Sanitation Measures and Drill • Clean and functional toilets (365x24) • Safe drinking water (365 x24) • Clean surroundings • Clean buildings/rooms • Planting local, resilient trees that ensure water table is not eroded 	Dr. Shadab Paloji Ms Priti S
2.	WASTE MANAGEMENT	<ul style="list-style-type: none"> • Campus/ Dept. wise waste audit • Campus/ Dept. waste segregation • Reduction in waste, month-on-month • Recycling waste (paper, organic waste from canteens and kitchens) • Set up compost pit for recycling waste • Ensure zero littering • Ban plastic use in the campus • Banflexi banners (Only cloth banners to be used) • Paperless work – use of email, WhatsApp for communication 	Dr. Elvina Pereira
3.	WATER MANAGEMENT	<ul style="list-style-type: none"> • Audit of water sources in the campus • Audit of monthly water use in the campus • Audit of drinking water on campus (bottled water) • Constructing/Increasing no. of Rain Water Harvesting pits in the campus • Fixing leaky taps • Recycling water (grey, brown and black) • Activities for recharging dry Bore wells • Constructing check dams (if needed/feasible) • 	Dr. Geeta Shetty
4.		<ul style="list-style-type: none"> • Audit of energy efficient heating, cooling, lighting and water systems in the campus • Audit of building wise monthly use of electricity • Incentivize reduced electricity usage by Depts/buildings 	Dr. Vini Sebastian Dr. Bijoy K Thomas

	ENERGY MANAGEMENT	<ul style="list-style-type: none"> • Create short-term and long-term plan for the use of solar energy on the campus • Constructing check dams (if needed/feasible) • Cycles on the campus (reducing carbon footprints) • Reducing carbon footprints via intelligent Purchase SoPs 	
5.	GREENERY	<ul style="list-style-type: none"> • Setting up a Nursey • Setting up a seed bank • Setting up a compost pit • Researching trees that take up minimal water and are good for the ecosystem (local, resilient species) and planting them during monsoon and taking care of them (Vanamahotsav) • Landscaping in the campus • New buildings on the campus will follow green building norms • Use of organic manure for the plants 	Ms. Kalpana Chavan Ms Nishi Kumar

We will observe two of the following Environment Related Days to inculcate and internalize in our faculty, students and community, the practices of Swachhta and Reduction, Reuse and Recycling of Resources (**tick any two**)

#	Day	Date	
1.	World Wetlands Day	Feb 2	
2.	World Water Day	Mar 22	
3.	Earth Day	April 22	
4.	World Environment Day	June 5	
5.	No Plastic Day	July 3	✓
6.	World Population Day	July 11	
7.	World Habitat Day	1 st Monday of October	
8.	World Toilet Day	Nov 19	
9.	National Pollution Control Day	Dec 2	✓
10.	World Soil Day	Dec 5	

S. Shinde



25/7/2020

Date:

Signature of Head of the Institution &
Chairman of SAP Institution with seal